**Company Secretaries** 

Address: 16A, Abdul Hamid Street, 5th Floor

Room No. 501, Kolkata - 700 069

Ph.: 033 4600 5705, Mob.: 98313 38937 / 8334988800

E-mail: msassociates16@gmail.com

## RECONCILIATION OF SHARE CAPITAL AUDIT REPORT

1.	For Quarter Ended September 30, 2019				
2.	ISIN	INE171V01017			
3.	Face Value	Rs.10/- per Equity Share			
4.	Name of the Company	Mayurbhanj Trades & Agencies Limited			
5.	Registered Office Address	7, Waterloo Street, 2nd Floor, Kolkata- 700 069			
6.	Correspondence Address	7, Waterloo Street, 2nd Floor, Kolkata- 700 069			
7.	Telephone & Fax Nos.	Tel No.: 91 33 2248 0602			
8.	E-mail address	info.mayurbhanj@gmail.com			
9.	Names of the Stock Exchanges where the	1. The Calcutta Stock Exchange Limited			
	Company's securities are listed	2. Metropolitan Stock Exchange of India Limited			
588			Number of shares	% of Total	
				Issued Capital	
10.	Issued Capital	200,000	-		
11.	Listed Capital		10		
	The Calcutta Stock Exchange Limited	200,000	100.00		
	Metropolitan Stock Exchange of India Limite	200,000	100.00		
12.	Held in dematerialised form in CDSL		48,250	24.13	
13	Held in dematerialised form in NSDL	4,580	2.29		
14.	Physical	1,47,170	73.58		

15. Total No. of shares (12+13+14)

2,00,000 Equity Shares

16. Reasons for difference if any, between (10 & 11), (11 & 15) & (10 & 15)

Not Applicable

17. Certifying the details of changes in share capital during the quarter under consideration as per Table below:

	Particulars***	No. of	Applied/	Listed	Whether	Whether	In-principle
		Shares	Not	on Stock	intimated to	intimated	approval
			applied for	Exchanges	CDSL	to NSDL	pending from
			listing	(Specify			Stock Exchanges
L				Names)			(Specify Names)
	· - N A -	- N A -	- N A -	- N A -	- N A -	- N A -	- N A -

<sup>\*\*\*</sup> Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction, Forfeiture, any other (to specify)

18. Register of Members is updated (Yes / No) Yes

19. Reference of previous quarter with regards to excess dematerialised shares, if any



20. Has the company resolved the matter mentioned in point no. 19 above in current quarter? If not. Reason why?

Does not arise

21. Mention total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay

Total No. of Demat Request	No. of Requests	No. of Shares	Reasons for delay
Confirmed after 21 days	NIL	-	-
Pending for more than 21 days	NIL	-	-

22. Name, Telephone & Fax No. of Compliance officer of the Company.

Ms. Megha Agarwal,

(Company Secretary & Compliance Officer) 7,Waterloo Street, 2nd Floor, Kolkata- 700 069

Tel: 91 33 2248 0602

23. Name, Address, Tel. & Fax No., Regn. No. of the certifying CA/CS

CS Md. Shahnawaz (CP No: 15076)

5th Floor, Room No. 501,

16A, Abdul Hamid Street, Kolkata-700069

Tel No.: 91 33 4600 5705

E-mail: msassociates16@gmail.com

24. Appointment of common agency for share Registry work. If yes, name & address of the Agent

M/s. C B Management Services Pvt. Ltd.

P-22 Bondel Road, 2nd Floor, Kolkata -700019

Tel No.: 91 33 2280 6692/93/94

Fax No.: 91 33 2287 0263 Email: rta@cbmsl.com Website: www.cbmsl.com

25. Any other detail that the CA/CS may like to provide (e.g. BIFR Company, delisting from Stock Exchange, company changed its name etc.)

None

Date: October 18, 2019

Place: Kolkata

For M Shahnawaz & Associates

Company Secretaries

Firm Regn. No. S2015WB33150

CS Md. Shahnawaz

(Proprietor)

ACS No. 21427

C.P. No: 15076

UDIN: A021427A000113376